

17,687



August 17, 2022

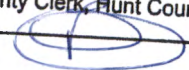
The County of Hunt
Attn: Judge Bobby W. Stovall
2507 Lee Street, Room 202
Greenville, TX 75403-1097

RE: Hunt County Jail Programming
Hunt County, Texas

FILED FOR RECORD
at 1:30 o'clock P M

AUG 23 2022

BECKY LANDRUM
County Clerk, Hunt County, Tex.

By 

LETTER OF PROPOSAL FOR ARCHITECTURAL AND ENGINEERING SERVICES

Judge Stovall,

We are pleased to present the following proposal for Architectural Services for the above-mentioned project. Grace Hebert Curtis Architects (GHC) is excited about the new project opportunity to collaborate with you. By working with us, you will add a partner to your team, who will protect your best interest through thought the design and construction process. We appreciate the opportunity to submit this proposal and look forward to working with you.

PROJECT SCOPE

Based on our past conversations with owner representatives and site observations, GHC understands the scope of the project to be as follows:

The Hunt County Jail would like to build a new jail facility to accommodate the County's current population needs as well as a new Sheriff's Office. The new proposed facility will incorporate approximately 137,000 square feet of new area which will house approximately 386 inmate beds.

PROJECT SERVICES

We propose to include in our basic service fee the following services:

- Review and update functional space program documents for the Hunt County Jail
- Attend meetings as necessary with local County Staff and Committee Members – including travel time
- Conduct Probable Cost Estimating services to be used as a budgetary tool for the owner
- Establish possible alternates to keep project within budgetary constraints
- Provide guidance on alternative project delivery methods such as Design Build Delivery or CMAR Delivery processes
- Attend and provide support for meetings to engage the public a part of a collaborative process – including travel time

PROFESSIONAL FEES

GHC proposes to perform the above-mentioned Programming and Schematic Planning services, for a lump sum fee of **Twenty-Eight Thousand Six Hundred dollars (\$28,600.00)**

ADDITIONAL SERVICES

Any additional services beyond the items listed above will be performed on an hourly basis and will be approved by the owner in writing, prior to start of work

REIMBURSABLE EXPENSES

Reimbursable Expenses will be billed at 1.1 our net cost, and include travel, reproduction, shipping/delivery, long distance telephone/fax, mileage @ current government rate, and supplies required specifically for the project. We will work diligently to minimize these expenses, and you will be billed only for our costs incurred.

BILLING SCHEDULE

Billing will occur at the end of each month for the work completed (%) and expenses for that month. Payment is due within 30 days of the invoice date.

FORM OF AGREEMENT

The AIA Document B104-2017, Standard Abbreviated Form of Agreement between Owner and Architect, will be the form of agreement.

PROFESSIONAL LIABILITY INSURANCE

We are insured with Professional Liability Insurance. Certificate can be provided upon request.

LIMITATION OF LIABILITY

To the maximum extent permitted by law, the owner agrees to limit the architect's liability for the owner's damages to a sum equal to the design fees for this project. This limitation shall apply regardless of the cause of action or legal theory pled or asserted.

We trust that this proposal meets with your expectations. We truly appreciate this opportunity and look forward to working with you on this project.

Sincerely,



Adam Fishbein, AIA
Grace Hebert Curtis Architects, APAC

ACCEPTED BY:


(signature)

Judge Bobby Stovall

August 23, 2022
(date)